



Application for Organizational Membership  
 New York State Association of  
 Foreign Language Teachers, Inc.

Name of Organization: \_\_\_\_\_

Website: \_\_\_\_\_

**Current Officers:**

Name	Office Held	Term

**Designated representative to the Council of Member Organizations:**

(All mail and e-mail from NYSAFLT will be directed to this person.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Alternate E-Mail: \_\_\_\_\_

School Affiliation: \_\_\_\_\_

**Alternate representative to the Council of Member Organizations:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Alternate E-Mail: \_\_\_\_\_

School Affiliation: \_\_\_\_\_

EIN (If applicable): \_\_\_\_\_

**Organizational Membership Rates:**

Number of paid members:	Under 100 members	\$50
	From 101 to 299	\$100
	300 +	\$150

**Number of paid members at the end of the last membership year:** \_\_\_\_\_

**Enter applicable Membership rate here:** \_\_\_\_\_

Please make checks payable to NYSAFLT.

Please return this application, along with payment and a copy of your organization's current constitution and by-laws to:

NYSAFLT, Inc.  
2400 Main St.  
Buffalo, NY 14214

Applications for organizational membership must be approved by the NYSAFLT Board of Directors. After review by the Board of Directors, the designated representative will be notified as to the status of the application.

**A special note for 2009:**

In this, our first year of accepting organizational memberships, NYSAFLT understands that time will be needed in order for the organizations formerly known as "affiliates" to update their constitutions and by-laws to reflect their independence of NYSAFLT. If your current constitution and by-laws do not comply with the requirements outlined above, please attach a letter in which you outline what your process and timeline for making changes will be. The NYSAFLT Board of Directors will take this information into consideration when reviewing 2009 applications.

# NYS AFLT CONSTITUTION

## ARTICLE II

### Section 1.

#### H. Organizational Membership

Any organization within New York State may join NYSAFLT as a Member Organization. Such organization, however, shall be deemed an independent entity over which NYSAFLT shall not have any dominion and control with regard to its internal functions and, as such, shall not be responsible for, or liable for, any acts or actions of such organization. Each such Member Organization shall provide evidence in its own By-laws that membership in NYSAFLT shall not constitute any action on the part of NYSAFLT or such organization so as to create a relationship whereby NYSAFLT shall be responsible for the acts of such Member Organization and that such organization shall indemnify and hold harmless NYSAFLT from any such act of the Member Organization which shall result in any claimed liability by a third party.

## NYS AFLT BY-LAWS

### ARTICLE III

## ORGANIZATIONAL MEMBERSHIP

### Section 1. Terms of Membership

Any organization may apply for organizational membership in NYSAFLT. The organization's application shall consist of a completed application form and a copy of its constitution and by-laws that establish it as an organization independent of NYSAFLT. The organization's application, constitution and by-laws shall be presented to the Board of Directors for its review. In the event the organization's application satisfies all requirements as stated above, the Board of Directors may approve the organization for membership through a two-thirds affirmative vote. Once accepted, membership may be renewed upon receipt of annual dues and an updated annual membership application on which the name and contact information of its designated representative and an alternate shall be provided. NYSAFLT reserves the right to request a current copy of the organization's constitution and by-laws. Communications from NYSAFLT to its Member Organizations throughout the year shall be directed to their representative of record. In the event Member Organizations change representatives, they should inform NYSAFLT of such changes.

### Section 2. Annual Dues Schedule

Annual dues are based on peak membership during the previous calendar year.

100 members or fewer -	\$50
From 101 to 299 -	\$100
300 or greater -	\$150

### Section 3. Benefits to Member Organizations

In return for membership, Member Organizations shall receive the following benefits:

1. An invitation to participate in the Council of Member Organizations, to be held annually in conjunction with the NYSAFLT Annual Meeting (refer to Section 5 for more details);
2. One complimentary Annual Meeting registration for the Member Organization's designated representative or alternate to attend the NYSAFLT Annual Meeting;
3. Address labels and/or electronic mailing lists as requested from the NYSAFLT database;

4. A listing of Member Organization conferences and events in NYSAFLT publications and on the NYSAFLT website;
5. A link to the Member Organization website from the NYSAFLT website;
6. Availability of regional NYSAFLT Directors to serve as a part of the planning committee for local annual meetings and to act as liaisons for regional meetings and events;
7. When available, attendance of the NYSAFLT President or designee at co-sponsored events with transportation costs to be covered by NYSAFLT;
8. A venue for Member Organization displays at the NYSAFLT annual meeting;
9. The NYSAFLT Journal, Newsletter, and access to the Members Only area of the NYSAFLT website;
10. One vote on all NYSAFLT general membership ballots.  
(The annual NYSAFLT election ballot shall be sent to the Member Organization's representative of record. It shall be the responsibility of the representative to complete and return the ballot in a manner consistent with the wishes of the Member Organization he/she represents.)

#### **Section 4. Obligations of Member Organizations**

The obligations of Member Organizations are as follows:

1. Member Organization shall notify NYSAFLT of annual meetings and major events, which may not conflict with major NYSAFLT meetings;
2. NYSAFLT conferences shall be advertised in Member Organization publications at no charge;
3. Regional Directors shall be allowed to set up a NYSAFLT membership and display table at all Member Organization annual meetings and major events;
4. NYSAFLT membership information shall be published in Member Organization publications;
5. A link to the NYSAFLT website shall be provided on the Member Organization's website;

#### **Section 5. Council of Member Organizations**

During the 3-hour pre-conference timeslot of the NYSAFLT Annual Meeting, one designated representative of each Member Organization of NYSAFLT shall participate in the Council of Member Organizations. This Council shall convene for the following purposes:

1. To receive updates from NYSAFLT regarding issues in foreign language education that are of interest and/or concern to NYSAFLT;
2. To receive updates (as available) regarding issues in foreign language education that are of interest and/or concern to organizations with which NYSAFLT has affiliations and dialogue;
3. To offer input, feedback, and/or recommendations on issues in foreign language education to NYSAFLT's Board of Directors, as requested;
4. To make NYSAFLT aware of the issues in foreign language education that are of concern and/or interest to the Member Organizations;
5. To exchange ideas for addressing the issues in foreign language education identified by the representatives of the Member Organizations; and
6. To provide a forum for showcasing the events and practices of Member Organizations.

The meeting of the Council shall be facilitated by the NYSAFLT President and President-Elect, with one of the participating representatives as recorder of the meeting's proceedings. The Council report shall be submitted to the NYSAFLT Board of Directors at its next scheduled meeting and shall be disseminated to the representatives of the various Member Organizations.